

**Crew Procedure
Station: Vientiane (LAOS)**

Regarding the above statement you are informed as follows;

1. **Bulletin No.** : CM024-2017
2. **Issue Date** : 29 JUNE 2017
3. **Effective Date** : 01 JULY 2017
4. **Content** : Vientiane is the new destination that will be operated on 1 July 2017.
Please find the information of crew procedure as below details;

VIENTIANE			
Airport	Wattay International Airport		
GMT	+7.0		
Weather	<ul style="list-style-type: none"> - May to September with heavy rain (rainy season) high of 33°C and low of 25°C. - November to January with an average low of 19°C and high of 30°C. 		
Currency	Laos Kip(LAK) Thai baht and \$USD are accepted almost everywhere		
Flight No. <i>*Time in local</i>		WE 570	WE 571
	Route	BKK - VTE	VTE - BKK
	ETD	11.20	13.20
	ETA	12.30	14.25
	Block Time	01.10 Hrs.	01.05 Hrs.
Service Categories	ALL SVC items Uplifted at BKK	INTER CAT 2 Smile Plus : Hot meal 2 choices Smile Class : Cold light meal on tray	
Customs Regulations	Duty Free Allowance	<ul style="list-style-type: none"> - 200 cigarettes or 50 cigars or 250 grams tobacco; - 2 bottles of wine and 1 liter of spirits; - 50 milliliters of perfume and 250 milliliters of eau de toilette. - goods for personal use to a max. value of USD 50.-; - electrical and electronic goods not more than USD 500.- in value; - portable (video) camera, HD camera or DV camera and 1 spare (set) battery; - portable computer; - reasonable quantity of medicines for personal use. - Jewelry up to 500 grams 	

/All jewelry...

**Crew Procedure
Station: Vientiane (LAOS) (Cont')**

Customs Regulations (Cont')	Duty Free Allowance (Cont')	<p>All jewelry must be declared on arrival. Nationals of Laos must hold a re-import permit for previously exported jewelry.</p> <p>All plants or plant products (seeds, bulbs, cut flowers, fresh fruit and vegetables) require a Phytosanitary Certificate and must be declared. Prohibited: host plants of pests and soil.</p>
	Currency Rules	<p>Currency Import regulations: Local currency: (Laotian Kip-LAK) Prohibited Foreign currency: in amounts exceeding USD2,000.- (in cash or checks) must be declared on arrival.</p> <p>Currency Export regulations: Local currency: (Laotian Kip-LAK) Prohibited Foreign currency: in amounts exceeding USD 2,000.- (in cash or checks) must be declared upon departure.</p>
	Immigration Check	<p>* Apply to all passenger at the port of arrival in Laos * Check of Passport, Visa, Disembarkation Card , enter foreigner's particulars in computer, retention of Arrival Card and stamp of passport of the foreigner.</p>
	Passport Required	<p>A passport valid for 6 months longer than your planned length of stay</p>
	Visa Required	<ul style="list-style-type: none"> • Visas are usually valid for 30 days. If you obtain a visa in advance from the embassy, it's generally valid for a 30-day stay within two months of issue. • Most foreign nationals can get 30 day visa on arrival at road, river border crossings and ports of entry into Laos. Bring one passport-size photo with you for the visa. Visa on arrival costs approximately US\$35, depending on your nationality. If you obtain a visa in advance, it costs around US\$50 but again this varies according to nationality. • Tourist visa up to an additional 60 days for a fee of US\$2 per day through the Department of Immigration in Vientiane, if you overstay you will have to pay US\$10 a day on exit for every day over. • Visa on arrival fee for foreign; Western European Country 35 \$US, Asian and Pacific countries: 30\$US. (India, Sri Lanka, Japan, Indonesia, Philippines, Malaysia, Thailand, Singapore, Myanmar, Hong Kong, Korea, Australia, New Zealand, Vietnam, and China.

/Entry Document...

**Crew Procedure
Station: Vientiane (LAOS) (Cont')**

Entry Document	Foreigners	Immigration Form Arrival and Departure Card
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Welcome to LAO PDR
Useful phrases in Laos

Hello: Sabai-Dee
How are you?: Sabai Dee Bor?
Please: Kalunaa
Thank you: Khawp jai
How much is this? Anee Thau Dai?
Goodbye and take Care: Sohk Dee Der

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Immigration Department
LAO P.D.R.

Welcome to Lao P.D.R.

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**ບັດແຈ້ງເຂົ້າເມືອງ
ARRIVAL CARD**

ດ່ານຂາເຂົ້າ Entry Point
Airport **0552775** / ສຕບ

ນາມສະກຸນ Family Name		ຊື່ Name	
ວັນເດືອນປີເກີດ Date of Birth		ສະຖານທີ່ເກີດ Place of Birth	
ເພດ Sex ຊາຍ Male <input type="checkbox"/>	ຍິງ Female <input type="checkbox"/>	ຊົນຊາດ Nationality	ອາຊີບ Occupation
ສົ່ງສື່ຜ່ານແຜນເລກທີ Passport No.	ວັນຜົດອາຍຸ Expiry Date	ວັນອອກລິຂະສິດ Date of Issue	ອອກໄທ້ທີ່ Place of Issue
ວີຊາເລກທີ Visa No.	ວັນອອກລິຂະສິດ Date of Issue	ອອກໄທ້ທີ່ Place of Issue	
ຈຸດປະສົງເຂົ້າມາລາວ Purpose of Entry	ການອຸດົມສູດ Diplomatic	ອຸລະເກີດ Business	ທ່ອງທ່ຽວ Tourism
	ສັດຕະການ Official	ຍ້ຽມຢາມ Visit	ຜ່ານ Transit
ເດີນທາງມາຈາກ Travelling From	ເດີນທາງດ້ວຍ Travelling By: Flight No. Car No. Bus No.		
ສະຖານທີ່ ທີ່ຈະຢັກສູ່ລາວ Intended Address in Lao PDR Tel:			
ເດີນທາງເປັນກຸ່ມທ່ອງທ່ຽວ Travelling In Package Tour <input type="checkbox"/> Yes <input type="checkbox"/> No			
ວັນທີ Date			
ລາຍເຊັນ Signature			
For official use only			

**ບັດແຈ້ງອອກເມືອງ
DEPARTURE CARD**

ດ່ານຂາອອກ Departure Point
Airport **0552775** / ສຕບ

ນາມສະກຸນ Family Name		ຊື່ Name	
ວັນເດືອນປີເກີດ Date of Birth		ສະຖານທີ່ເກີດ Place of Birth	
ເພດ Sex ຊາຍ Male <input type="checkbox"/>	ຍິງ Female <input type="checkbox"/>	ຊົນຊາດ Nationality	ອາຊີບ Occupation
ສົ່ງສື່ຜ່ານແຜນເລກທີ Passport No.	ວັນອອກລິຂະສິດ Date of Issue	ອອກໄທ້ທີ່ Place of Issue	
ວັນທີ Date			
ລາຍເຊັນ Signature			
For official use only			

Instruction:

1. Holders of passports and their dependants must complete a card when entering or departing Lao PDR.
2. Please complete the card in block latters.
3. The departure portion must be retained in the passport or travel document and submitted to the Immigration officer on leaving Lao PDR.
4. Persons entering Lao PDR for employment and official purposes (other than in a diplomatic mission) must register at an office of the department of Immigration.
5. Persons wishing to extend their visa can apply for it at an office of the Department of Immigration.

Note: Persons overstaying their visa will be fined for each day in excess of their authorised stay and will be restricted from leaving Lao PDR until the fine is paid under Lao regulations.